



## Architectural Review Committee (ARC) Application

To be completed by homeowner.

Please fill out this form completely and legibly. Incomplete applications may be delayed or denied. All modifications, additions, or improvements must be reviewed and approved by the Architectural Review Committee before any work begins.

### Section 1: Homeowner and Property Information

Property Owner(s): \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### Section 2: Project Information

Provide a thorough, specific description of the proposed project, including materials, dimensions, location, and colors. Attach a separate page if more space is needed.

Proposed Project (i.e., Deck/Deck Cover, Fence, Roof Replacement, Pool):

---

---

---

---

---

Estimated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

### Section 3: Supporting Documentation

Check the items you are including with this application

- Site Plan:** A drawing showing the placement of the improvement on the property, including all property lines, house, and other relevant structures.
- Drawings/Plans:** Detailed drawings or architectural plans of the proposed work.
- Product Specification Sheets**
- Contractor Information:** Name, address, and contact information for the contractor(s) involved.
- Required Permits:** Copies of any necessary permits from City of Moscow Mills.

### Section 4: Acknowledgment and Signature

By signing below, I acknowledge that I have read and understand the governing documents of the homeowners' association, including all Covenants, Conditions, and Restrictions (CC&Rs) related to architectural changes. I understand that I am responsible for ensuring the proposed project complies with all applicable governmental building codes, ordinances, and permitting requirements. I agree to complete the project as described in this application and accompanying documents. I authorize the Architectural Review Committee and/or its representatives to enter my property for the purpose of reviewing and inspecting the proposed and completed work. Work will not commence on the project until I have received official, written approval from the ARC.

Homeowner(s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Section 5: For ARC Use Only

Date Received: \_\_\_\_\_  Approved  Approved w/stipulations  Denied (see Comments)

ARC Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments \_\_\_\_\_

---

---